



# TOWNSHIP OF BLOOMFIELD

1 Municipal Plaza, Bloomfield, NJ 07003 | 973-680-4000

## Bloomfield Municipal Memorial Tree Donation – Agreement

This agreement confirms the private donation to provide and install a Memorial Tree at a location to be determined within the Municipal Park System Bloomfield, NJ.

As a participant in the Bloomfield Municipal Memorial Tree Donation program, the following procedures have been established by the Township of Bloomfield, NJ.

1. The donation of \$450.00 for a memorial tree shall be established by a Municipal Fee Ordinance and payment remitted to the ***Bloomfield Parks, Recreation & Cultural Affairs Department*** and
2. The requested memorial tree, size and species will be included in, and based on market availability in the next public tree planting contract that Bloomfield has advertised for and awarded to.
3. The Township of Bloomfield’s Arborist has identified suitable planting locations for memorial trees at each of the Bloomfield Township Parks. These sites are available on a first come first serve basis.
4. The Director of the Bloomfield Parks, Recreation & Cultural Affairs Department can offer any available planting locations within the preferred municipal park.
5. A map identifying the proposed planting location of the memorial tree will be identified on the formal application.
6. The donor must complete the Dedication Tag Form and submit it along with a completed application and payment. Only one (1) dedication tag per tree is permitted.
7. The Township of Bloomfield will attempt to schedule memorial tree plantings bi-annually in the spring and once in the fall in conjunction with publicly bid township tree planting contracts. Receipt of applications and payment to the Township of Bloomfield will reserve planting date in the next tree planting contract schedule.
8. Memorial trees will be maintained for 5 years by the Township of Bloomfield on an as needed basis.
9. In the event of damage due to vandalism, accident, extreme weather, or act of God, etc., the Township of Bloomfield is required to remediate by repair pruning or replace the memorial tree within (5) years of its initial planting date.
10. At the end of the (5) year agreement the memorial tree will be considered a township asset to remain as a fixture at the planting location for the rest of its life. At any time after (5) years, the Township of Bloomfield reserves the right, at their sole discretion, to remove the memorial tree due to disease, infestation, or public safety issue. If memorial tree is removed, the Township of Bloomfield will make every effort to return any memorial plaque or tags to the donor.
11. If an existing or new donor would like to donate an additional or replacement memorial tree, a new application must be completed along with applicable donation at the time of renewal.
12. By filling out the application and submitting the donation, the donor agrees to terms and conditions of this document.

Name of Donor: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Signature \_\_\_\_\_

Date: \_\_\_\_\_ Proposed Park: \_\_\_\_\_

----- Official Use Only -----

Received By: \_\_\_\_\_ Amount: \_\_\_\_\_ Check # \_\_\_\_\_