



# TOWNSHIP OF BLOOMFIELD

## *New Jersey*

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1 Municipal Plaza • Bloomfield, New Jersey 07003

[www.bloomfieldtwpnj.com](http://www.bloomfieldtwpnj.com)

### **POSITION: TAX ASSESSOR P/T OR F/T**

**Department:** Assessor's Office

**Brief Description:**

The Township of Bloomfield is seeking a Full Time or Part Time experienced Tax Assessor to perform all statutory duties, including but not limited to: maintaining tax records, inspections, tax appeals, and valuations. Bloomfield NVT is approximately \$4,000,000,000 with about 13,000 lines.

**Requirements:**

Must have a valid New Jersey driver's license, Knowledge of Long Term Tax Abatements, PILOTS and Five Year Tax Exemptions and Abatements. A minimum of at least 3 years' experience as a Tax Assessor, or equivalent. Must have NJ State Tax Assessor's Certificate, Knowledge and experience in Vital software, BRT Power Pad, Expert knowledge in managing tax appeal strategy and process, Experience in implementing and managing a revaluation program utilizing technology and improving workflow process, competent in MS Word and Excel.

**Salary:** Commensurate with experience.

**How to Apply:**

Interested and qualified candidates must send a cover letter and resume to Kimberly Duva, Personnel Director, [kduva@bloomfieldtwpnj.com](mailto:kduva@bloomfieldtwpnj.com).

**Closing Date:** TBD

\*Bloomfield Township is an Equal Opportunity Employer\*

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