

REGULAR MEETING OF THE BLOOMFIELD BOARD OF HEALTH APRIL 18, 2019

A Regular Meeting of the Bloomfield Board of Health, as established by public record in *The Independent Press* and posted on the Public Bulletin Board in the Municipal Building, was called to order on April 18, 2019 at 6:41 p.m. in Room 111 in the Municipal Building.

ROLL CALL

Director Lore showed the following members to be present:

Joel Elkins, President	Present
Dr. Ruchi Mehta, Vice President	Present
Antonia Rodriguez, Member	Absent
Denise Serbay, Member	Present
Jody Polidoro, Member	Absent (present at 6:43pm)
Council Liaison Wartyna Davis	Absent

Also present: Karen Lore, Director of Health & Welfare.

APPROVAL OF MINUTES

The Board, on a motion by VP Mehta, seconded by BM Serbay, reviewed the February 21, 2019 and March 21, 2019 Regular Meeting minutes.

After review, the Board unanimously approved the meeting minutes as submitted.

PUBLIC COMMENT

None.

LICENSES PENDING APPROVAL – MARCH 2019

The Board, on a motion by VP Mehta, seconded by BM Serbay, unanimously approved the following licenses for the month of March 2019:

Trade Name	License Class	Application Fee
PURE LOVE PIES	Deli/Café/Market	\$100.00
HOLSTEN'S-BROOKDALE CONFECTIONERY	1 Restaurant G	\$100.00
IHOP #4677	3 Restaurant	\$300.00
PUPUSAS TO GO	1 Restaurant G	\$100.00
PARKVIEW BOARDING HOUSE	Nursing/Boarding Home	\$30.00
CHIPOTLE MEXICAN GRILL OF COLORADO, LLC	1 Restaurant G	\$100.00
HEAVENLY BITES	Deli/Café/Market-With	\$100.00

	Seating	
HEAVENLY FLAVORS	Deli/Café/Market	\$100.00
EVERY PARTY WE CATER	3 Restaurant	\$300.00
MAJESTIC STYLEZ	BEAUTY/BAR 1-4	\$75.00
TINY TREASURES	CHILD CARE FAC	\$30.00
ST JOHN'S LUTHERAN CHURCH	EXEMPT	\$0.00

REVIEW OF THE MARCH 2019 COMMUNICATIONS

The Board, on a motion by VP Mehta, seconded by BM Serbay, reviewed and unanimously voted to accept the March 2019 communications.

MARCH 2019 FINANCIAL REPORTS

The Board, on a motion by VP Mehta, seconded by BM Serbay, unanimously voted to accept the March 2019 Financial Reports.

DIRECTOR OF HEALTH AND WELFARE REPORT

The Director provided the following report to the Board:

- Millbank Park, Partners for Health grant awarded for \$5,000. Working with Councilwoman Cruz, Neighbor to Neighbor Network (NTNN), and Bloomfield Garden Committee, the funding will support the creation of the Community Garden at Millbank Park. This will expand on the success of the Pulaski Park Community Garden established in 2015. This is an exciting grassroots effort that will increase our gardening landscape and create a gathering space that encourages healthy living, positive eating habits, and environmental stewardship.
- In collaboration with Councilwoman Davis, the MLK Day of Service Committee, the NTNN and Human Services 60,000 pairs of donated socks from the Knock Knock Give a Sock Foundation was distributed to over 40 Essex County agencies at the New Light Baptist Church.
- The LifeSkills Training program, taught by a former middle school teacher and yoga instructor, provided eight weeks of substance abuse and violence prevention training to eighty-five seventh and eighth grade students at Bloomfield Middle School. This evidence-based program helps provide students with tools to develop personal management skills, social skills, strategies for resisting peer pressure, and used emotional regulation tools to help students develop strategies to manage anxiety and anger. This was a collaboration between Bloomfield Human Services, BMAC and the Bloomfield Public Schools.
- The Nurses participated in the Bloomfield College Health Fair on Wednesday, March 27th 2019 at Bloomfield College. This event enabled

the nurses to disseminate information and brochures about services and answer any questions about vaccines and screenings.

- In preparation for the Spring/Summer season: collaborated with Anthony (DPW) regarding the foreclosed/vacant properties and the subsequent BHD enforcement and placement of properties on the lien work list. Lien list enables DPW to clean up neglected properties once enforcement process is exhausted.
- 35 water samples collected from residents in the past week – for lead analysis (Not for NJ state reporting).
- As a result of lead action levels during monitoring period 07/01/2018-12/31/2018, a DEP requirement for lead public education by 3/31/2019 was issued. As mandated by NJDEP, we are distributing information in compliance with their guidelines. In addition, we have created a 10 slide presentation regarding lead safety and education. The slides have information contained in the letter that was sent to residents. Both the slides and an infographic flyer will be posted on the bulletin board that runs on the local access channel. Public Education Certification form submitted March 29, 2019 in compliance with required NJDEP content.
- “Health Beat” on April 25th, 2019 featured Joel Torres from ADAPT. Joel is a Master Certified Health Education Specialist (MCHES) with over eight years of experience in community organizing, outreach, advocacy, and grassroots campaigns. The show focused on sports injuries among student athletes and the risks of opioid addiction after an injury occurs. Vaping was also a topic.
- BMAC is supporting the Junior Police Academy in the summer. The collaboration with Bloomfield Municipal Alliance and community policing spurred a meeting with DEA to include Kayelyn Dyson, Demand Reduction Specialist. Bloomfield Health Department educators will be trained in DEA’s Operation Prevention curriculum an educational guide in English and Spanish covering topics on drug prevention/awareness, medications, addiction and withdrawal. Information will cover age’s k-12. Our health educators will be able to train the DARE police officers to incorporate into their presentations. The training from DEA will give police and health department access to the power point presentations free of charge. An online module can be downloaded and taught. Students in middle school and high school will have the option to take the course on their own. Parent tool kits will also be available in English and Spanish.

- The Bloomfield Department of Health and Human Services (BDHHS) posted information on Twitter about several April health observances: National Public Health Week (April 1-7), Child Abuse Prevention Month, National Donate Life Month, National Autism Awareness Month and STD Awareness Month, among others. BDHHS also tweeted information on topics such as smoking cessation, physical activity, handwashing, healthy eating and food safety. In addition, several programs were promoted on Facebook, Twitter, and the Township website and in local media (when applicable). These included the latest episode of the Health Beat radio show, which aired on March 25, the Complete Blood Count (CBC) screening on April 4 in Nursing and the upcoming sock giveaway at New Light Baptist Church.
- BDHHS delivered a presentations on the dangers of vaping to Bloomfield High School students on April 1st. The Health Department presented to 4 health classes with a 40 minute presentation to each. The new marking period will begin on April 8th, 2019 when another set of health classes will be scheduled for presentation.
- ADAPT's Underage Drinking committee held its second meeting at the Bloomfield Civic Center on April 2nd. Bloomfield Health Educator Lindsay De Stefano is the chair of the committee. The members discussed responsible beverage trainings for alcohol vendors and the opioid poster contest at Bloomfield High School. Also on the agenda were media and PSA campaigns to curb underage drinking. The next meeting is scheduled for 10 a.m. on June 4.
- This week the nurses hosted a Blood Chemistry Screening. The service was provided by Gentle Hands Mobile Phlebotomy. A blood screening contains various types of results based on the type of blood work ordered. The screening can detect a number of potential health risks such as infection, inflammation, blood glucose (sugar), electrolyte and fluid balance, kidney and liver function. The patient can also add additional lab tests as appropriate for an additional fee. The results of the blood work are mailed to the patients' home within 2 weeks and patients to follow up with their healthcare provider to review. The blood chemistry screening event was well attended with 26 served. Information was also distributed on upcoming events.

COUNCIL LIAISON'S REPORT

No report.

BOARD PRESIDENT'S REPORT

No report.

UNFINISHED BUSINESS

No unfinished business.

NEW BUSINESS

“RESOLUTION – TITLE CHANGE – SENIOR PUBLIC HEALTH INVESTIGATOR
(ALIONETTI)”

The Board, on a motion by VP Mehta, seconded by BM Serbay, unanimously voted to open discussion on this topic.

Director Lore informed the Board that both Andrew Lionetti and Michelle Leonardis, both currently in the titles of Public Health Investigators, have successfully obtained certifications as Pest Applicators and will be performing certain rodent control activities within the Township. .

Based on the above, the Board unanimously voted to approve the following resolution:

R E S O L U T I O N – T I T L E C H A N G E

WHEREAS, Andrew Lionetti currently serves as a Full-Time Public Health Investigator for the Board of Health of the Township of Bloomfield; and

WHEREAS, the Township has requested that a rodent treatment plan be enacted to ensure that areas affected by rodents are addressed; and

WHEREAS, Mr. Lionetti has successfully passed the New Jersey State Commercial Pesticide Applicator licensure examination and subsequently received such license; and

WHEREAS, Mr. Lionetti has expressed interest in helping to implement the Township rodent treatment plan; and

WHEREAS, the Board of Health, by New Jersey State Statute, N.J.S.A. 26:3-19 may employ such personnel as it may deem necessary and fix the duties and compensation of its appointees; and

WHEREAS, the Director of Health and Welfare has determined that Andrew Lionetti meets all qualifications as a *Senior Public Health Investigator* and can be placed in said title.

NOW, THEREFORE, BE IT RESOLVED by the Board of Health of the Township of Bloomfield, New Jersey that Andrew Lionetti be placed in the title of Full-Time Senior Public Health Investigator in accordance with New Jersey Department of Personnel procedures at Step 6 of the Board of Health salary range for that title effective April 29, 2019.

“RESOLUTION – TITLE CHANGE – SENIOR PUBLIC HEALTH INVESTIGATOR
(MLEONARDIS)”

The Board, on a motion by VP Mehta, seconded by BM Serbay, opened discussion on this topic.

After review, the Board voted to approve the following resolution:

RESOLUTION – TITLE CHANGE

WHEREAS, Michelle Leonardis currently serves as a Full-Time Public Health Investigator for the Board of Health of the Township of Bloomfield; and

WHEREAS, the Township has requested that a rodent treatment plan be enacted to ensure that areas affected by rodents are addressed; and

WHEREAS, Ms. Leonardis has successfully passed the New Jersey State Pest Applicator licensure examination; and

WHEREAS, Ms. Leonardis has expressed interest in helping to implement the Township rodent treatment plan; and

WHEREAS, the Board of Health, by New Jersey State Statute, N.J.S.A. 26:3-19 may employ such personnel as it may deem necessary and fix the duties and compensation of its appointees; and

WHEREAS, the Director of Health and Welfare has determined that Michelle Leonardis meets all qualifications as a *Senior Public Health Investigator* and can be placed in said title.

NOW, THEREFORE, BE IT RESOLVED by the Board of Health of the Township of Bloomfield, New Jersey that Michelle Leonardis be placed in the title of Full-Time Senior Public Health Investigator in accordance with New Jersey Department of Personnel procedures at Step 6 of the Board of Health salary range for that title effective April 29, 2019.

“DISCUSSION – 2019 NJDOH AUDIT/SITE VISIT REVIEW”

The Board, on a motion by VP Mehta, seconded by BM Serbay, opened discussion on this topic.

Director Lore discussed the findings from the audit/site visit that was conducted by the New Jersey Department of Health on March 27th. The audit indicated that the department had “fully” and/or “partially” met every standard. The Director noted that the staff worked tirelessly to endure that the department did not receive a rating of “not met” on any of the performance standards. It was recommended that Health Officer have a stronger link with the Board and regularly attend meetings for verbal presentation on information being provided to the Board by the health division. The line item “Health Officer Report” will be added to the agenda going forward.

CLOSED SESSION

The Board, on a motion by VP Mehta, seconded by BM Serbay, unanimously voted to move to Closed Session at 7:05 pm. All present voted in the affirmative.

CLOSED SESSION RESOLUTION

WHEREAS, N.J.S.A. 10:4-12 allows for a public body to go into closed session during a public meeting; and

WHEREAS, the Board of Health of the Township of Bloomfield has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, this meeting of the Board of Health will reconvene immediately following the closed session,

NOW, THEREFORE BE IT RESOLVED, that the Board of Health of the Township of Bloomfield will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

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	(1) Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.
	(2) Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
	(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
	(4) Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
	(5) Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
	(6) Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.
	(7) Any pending or anticipated litigation or contract negotiation other than in subsection b. (4) herein in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
x	(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
	(9) Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility.

The public portion of the meeting reconvened at 7:19p.m.

ADJOURNMENT

The Board, on a motion by VP Mehta, seconded by BM Serbay, unanimously voted to adjourn the April 18, 2019 Regular Meeting of the Board of Health of the Township of Bloomfield, County of Essex, State of New Jersey at 7:19p.m.

Respectfully submitted,

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Karen Lore, Director of Health and Welfare
Secretary to the Board