

**Township of Bloomfield  
Board of Recreation Commission**

**Meeting Minutes – January 17, 2019  
7:00PM**

**1. PLEDGE OF ALLEGIANCE:**

Chairman Jenkins requested all present to rise a salute the flag

**2. ROLL CALL**

P - Mr. Jenkins	P - Mr. Marek	(Open)
P - Mr. Cantalupo	P(7:05) - Mrs. Francisco	P - Mr. Felix
P - Mr. Gamble	P - Mrs. Hann	P - Ms. Jesena
P - Councilwoman Jenny Mundell		

**3. 2019 Reorganization**

Mr. Jenkins stated they have to go through their protocol to reorganize the Board. He then stated the first phase to appoint Director Scurman as temporary Chairman so he can administer the election of officers.

1. Director Scurman stated at this point in time he will accept any nominations for the position of Chairperson for the Bloomfield Board of Recreation Commissioners. Mr. Felix nominated Mr. Jenkins, seconded by Mr. Gamble. Director Scurman called for a roll call, and all present approved unanimously.
2. Director Scurman stated he would accept nominations for Vice Chairperson for the Bloomfield Board of Recreation Commissioners. Mr. Cantalupo nominated Mr. Marek, seconded by Mr. Jenkins. Director Scurman called for a roll call, and all present approved unanimously.
3. Director Scurman stated he will accept nominations for Secretary for the Bloomfield Board of Recreation Commissioners. Mr. Jenkins nominated Mr. Felix, seconded by Mr. Gamble. Director Scurman called for a roll call, and all present approved unanimously.
4. Director Scurman stated with the slate of Mr. Jenkins as Chair, Mr. Marek as Vice-Chair, and Commissioner Felix as Secretary, he made the motion to cast one ballot to the elected above respected offices.

**4. APPROVAL OF MINUTES: December 13, 2018**

Commissioner Hann made a motion to approve the December minutes, seconded by Vice-Chair Marek. All present approved unanimously.

**5. COMMUNICATION**

- A. Hearing of the Public - None
- B. Written - John Nelleger - See Packet
- C. Oral – None

**6. REVIEW OF TREASURY BILL LISTS**

Chairman Jenkins asked if the Board had any questions, comments, or concerns about any of the items listed on the December funds. No one had any questions, comments, or concerns.

**7. REPORTS OF STANDING COMMITTEES**

- A. Commissioner Park Liaison Reports - None
- B. Parks Report by Director - See Packet
- C. Sub- Committee
  - 1. Facilities
    - a. Director Scurman stated he spoke to the Administrator Matthew Watkins about projects he wanted to perform at the Civic Center be he wanted to make sure their money is being spent wisely. He then said the Administrator said within 2 weeks he had 3 meetings regarding the potential redevelopment project. The project occurring is a distinct possibility.
  - 2. Policy/Procedures
    - a. Commissioner Francisco stated she has information she can give to Commissioner Gamble and Luis Felix so they can review it.
  - 3. Awards/Community Engagement
    - a. Commissioner Gamble stated they met and wanted to start out with where they left off with the Board discussing the outstanding Citizenship award and the Community Service Award. He then stated there were a lot of candidates last year, and said what they are looking to have a small ceremony before a concert retiring the Not Just Sports logo, as part of our rebranding. They also discussed different ways getting community engagement, using social media, websites, flyers, and reaching out to community based organizations in Town to represent a broader base as we expand our offerings. He then stated the committee's goal to creating a written criteria for the Citizen of the Year and Service award.

## **8. ADMINISTRATIVE BUSINESS**

- A. Programming - See Calendars - See Packet**
- B. Programming – Registration Numbers - See Packet**
- C. End of Year Report - See Packet**
  - 1. Goals & Objectives**
  - 2. Initiatives**
- D. 2019 Recreation Board Meeting Dates - See Packet**
- E. 2019 Summer of Fun - See Packet**
  - 1. Balance/Budget**
  - 2. Fundraising**
- F. Investors Bank Donation for Bloomfield Federation of Music**
  - 3. Director Scurman stated we received a \$5,000 grant earmarked to support the Bloomfield Federation of Music. He spoke to Pat Burns about it and they are all ecstatic because all 5 ensembles will receive \$1,000 which will really help them. Majority of the funds will go to soloist and professional musicians to come in and play during their performances and others will buy things like sheet music, etc.**

## **9. UNFINISHED BUSINESS**

- A. Public Art Murals**
  - 1. Broad St Train Trestle**
    - i. Director Scurman stated he has not yet talked to the Administrator about trying to do the drip rail but he will do so shortly.**
- B. Senior Baseball Team Recognition**
  - 1. Director Scurman stated he reached out to Jason Chesterman and it looked like Jason reached out to the little league to get permission to use the official logo and then he would forward it to his friend who is a graphic designer.**
- C. Township/Recreation Website**
  - 1. Director Scurman stated the Township launched the website and it is more accessible, easy to navigate, it has community calendars, and it's linked to each departments own site. He then stated the Townships site has integrated into the recreation's site which now looks exactly like the Townships homepage.**
  - 2. Chairman Jenkins stated Barry Weiner said he seen a spike in their soccer numbers based on people getting the information on the new website.**

3. Councilwoman Mundell stated there is also a community events calendar on the site so if you or any other organization has an event you can now submit that online to come up on the Town's site.

**D. New Parks, Recreation & Cultural Affairs Logo**

1. Director Scurman stated the Administrator, himself, Jean-Guy, Gabriela, Stephanie Vasquez, and Diana from Town Hall all met to try and work towards coming up with a logo for the Township, which has been a huge undertaking. The sub-committee is working together to try and see what the overall feel, dynamic, where this logo will be used, how it will be used, and how they want the Township to be viewed and the residents view their community. He then stated once they have the right ideas, template, and game plan of what they are trying to do, they would have to go to a branding specialist to go out and try to have a design made. Director Scurman will set up another meeting within the next two weeks and he will then report back to the Administrator to see if they are on the right track.

**E. Milbank Park Community Garden**

1. Chairman Jenkins stated they already spoke about Millbank Park and can hold off on formulating those things.

**F. National No Homework Night/Bloomfield Family Night 5/6/19**

1. Director Scurman stated they talked about having one night where all sports teams go dark, and have determined that date to be May 6th and will deem it as "Bloomfield Family Night." He then stated he spoke to the BOE and they are in agreement with having the teachers not give any homework that night, and the sports teams are all involved and on board as well.
2. Director Scurman then said what they would like to do is a proclamation or something like that that they would want to try and find certain meeting dates a month before and deem that night supporting that May 6th be Bloomfield's Family Night.

**10. NEW BUSINESS - None**

**11. CLOSED SESSION - None**

**12. ADJOURNMENT**

Commissioner Cantalupo made a motion to adjourn the meeting, seconded by Commissioner Hann. All present approved unanimously.