

REGULAR MEETING OF THE BLOOMFIELD BOARD OF HEALTH

August 20, 2009

A Regular Meeting of the Bloomfield Board of Health, as established by public record in *The Bloomfield Life* and posted on the Public Bulletin Board in the Municipal Building, was called to order on August 20, 2009 at 6:34 p.m. in the Mayor's Conference Room in the Law Enforcement Building.

Roll Call – President, Joel Elkins showed the following members to be present:

Joel Elkins, President
James McLaughlin, Vice President
Jo Ponticello, Member
William Padilla, Member
Patricia Barker, Council Liaison

Stephanie Smith, Member– Absent

Also present: Karen Lore, Acting Director of Health & Human Services

Approval of Minutes

The June 18, 2009 (Regular Meeting) minutes were approved on a motion by J. McLaughlin and seconded by W. Padilla. None were opposed.

Public Comment

No public comments.

Licenses Pending Approval

The June licenses were approved on a motion by James McLaughlin and seconded by J. Ponticello. None were opposed.

The July licenses were approved on a motion by James McLaughlin and seconded by J. Ponticello. None were opposed.

June Communications

The Director reviewed the June communications.

July Communications

The Director reviewed the July communications.

Director of Health and Human Services June and July Report(s)

The Board reviewed the monthly reports for June and July submitted by the Health and Human Services Divisions.

The Director provided the Board with a report on the Functional Exercise conducted to prepare for the operation of Point of Dispensing (POD) sites for H1N1 vaccine distribution. The exercise was conducted with the assistance of the Office of Emergency Management (OEM) and the Township Administrator who provided the necessary Township personnel to assist the Department in an emergency. Participants also included volunteers from Felicity Towers who were bused in by the Recreation Department to walk through each station of the site. The Director informed the Board that the exercise allowed for the testing of our emergency operation plans and setup, conduct an inventory of POD supplies and assess the time required to do mass inoculations. A follow up debriefing has been scheduled to critique the process.

The Director informed the Board that two grants have been submitted to foundations for the Neighbor to Neighbor Network to fund a volunteer coordinator position. No word has been received yet on whether the funding has been granted.

The Director informed the Board that the Health Department employees who are non management have unionized under OPEIU Local 32. The union representative has requested a meeting to begin negotiations. The Board attorney has been advised and a meeting will be scheduled in September.

The Director informed the Board that the Human Services Division was invited by the Office of the County Executive to speak on September 11, 2009 at the Stop and Shop to present on programs available in Bloomfield to alleviate hunger. The event will also be attended by the County Executive and other County program representatives to provide information on the County services available.

The Director's Report(s) was approved on a motion by James McLaughlin and seconded by J. Ponticello. None were opposed.

Council Liaison's Report

Councilwoman Barker commended the Department on their commitment to working with the Office of the Public Advocate to implement programs to reduce lead poisoning. She also reported to the Board that the Health Department employees who spoke at the press conference represented the Department and the program well.

Board President's Report – No report

Unfinished Business - None

New Business

The following resolution was passed on a motion by James McLaughlin and seconded by W. Padilla. All present voted in the affirmative.

R E S O L U T I O N – F U L L T I M E R E G I S T E R E D E N V I R O N M E N T A L H E A L T H I N S P E C T O R / S A N I T A R Y I N S P E C T O R

WHEREAS, A vacancy currently exists for a Full-Time Registered Environmental Health Inspector/Sanitary Inspector within the Health Division of the Department of Health & Human Services of the Township of Bloomfield; and

WHEREAS, the Board of Health of the Township of Bloomfield has determined that it is currently in the best interest of the Department and Township of Bloomfield to fill this position in order to maintain efficiency and productivity in the Health Division; and

WHEREAS, the Acting Director of Health & Human Services has properly announced and advertised said vacancy and has determined that Aysu Cesmebasi, Williamson Ave, Bloomfield, New Jersey, qualifies as a Registered Environmental Health Inspector/Sanitary Inspector.

NOW, THEREFORE, BE IT RESOLVED by the Board of Health of the Township of Bloomfield, that Aysu Cesmebasi be provisionally appointed, pending an open competitive exam in the title of Registered Environmental Health Inspector/Sanitary Inspector in accordance with New Jersey Department of Personnel procedures at Step 1 of the Board's salary range for that title effective the 14 day of September 2009.

The following resolution was passed on a motion by James McLaughlin and seconded by J. Ponticello. All present voted in the affirmative.

R E S O L U T I O N –P A R T- T I M E R E G I S T E R E D E N V I R O N M E N T A L H E A L T H I N S P E C T O R / S A N I T A R Y I N S P E C T O R

WHEREAS, A vacancy currently exists for a Part-Time Registered Environmental Health Inspector/Sanitary Inspector within the Health Division of the Department of Health & Human Services of the Township of Bloomfield; and

WHEREAS, the Board of Health of the Township of Bloomfield has determined that it is currently in the best interest of the Department and Township of Bloomfield to fill this position in order to maintain efficiency and productivity in the Health Division; and

WHEREAS, the Acting Director of Health & Human Services has properly announced and advertised said vacancy and has determined that Romel Fernandez, 195 Ridgeley Ave, Iselin, New Jersey, qualifies as a Registered Environmental Health Inspector/Sanitary Inspector.

NOW, THEREFORE, BE IT RESOLVED by the Board of Health of the Township of Bloomfield, that Romel Fernandez be provisionally appointed, pending an open competitive exam in the title of Registered Environmental Health Inspector/Sanitary Inspector, Part-Time (not to exceed 29 hours per week) in accordance with New Jersey Department of Personnel procedures at Step 3 of the Board's salary range for that title effective the 31 day of August 2009.

The following resolution was passed on a motion by James McLaughlin and seconded by J. Ponticello. All present voted in the affirmative.

**R E S O L U T I O N
P A R T- T I M E C L E R K T Y P I S T**

WHEREAS, A vacancy currently exists for a Part-Time Clerk Typist within the Department of Health & Human Services of the Township of Bloomfield; and

WHEREAS, the Board of Health of the Township of Bloomfield has determined that it is currently in the best interest of the Department and Township of Bloomfield to fill this position in order to maintain efficiency and productivity in the Department of Health and Human Services; and

WHEREAS, the Acting Director of Health & Human Services has properly announced, advertised and budgeted said vacancy, and is in the process of selecting a candidate.

NOW, THEREFORE, BE IT RESOLVED by the Board of Health of the Township of Bloomfield, that Director, Karen Lore be authorized to provisionally appoint the appropriate candidate meeting all job specifications for Clerk Typist position.

NOW, THEREFORE, BE IT FUTHER RESOLVED that the selected candidate be hired pending an open competitive exam in the title of Clerk Typist, Part-Time (not to exceed 29 hours per week) in accordance with New Jersey Department of Personnel procedures at Step 1 of the Board's salary range for that title effective upon date of hire.

The following resolution was passed on a motion by James McLaughlin and seconded by J. Ponticello. All present voted in the affirmative.

R E S O L U T I O N – A P P O I N T M E N T O F P A R T / T I M E S O C I A L W O R K S P E C I A L I S T

WHEREAS, the Board of Health of The Township of Bloomfield has determined that it is currently in the best interest of the Board and the Township of Bloomfield to hire a part-time Social Work Specialist in order to maintain efficiency and productivity in the Department of Health and Human Services, Human Services Division; and

WHEREAS, the Board of Health, by New Jersey State Statute, N.J.S.A. 26:3-19 may employ such personnel as it may deem necessary and fix the duties and compensation of its appointees; and

WHEREAS, the Director of Health & Human Services has determined that Lois McAuliffe of 14 Watchung Dr., Hawthorne, New Jersey 07039, qualifies as a Social Work Specialist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Health of the Township of Bloomfield, that Lois McAuliffe be provisionally appointed, pending an open competitive exam in the title of P/T Social Work Specialist in accordance with New Jersey Department of Personnel procedures of the Board's salary range for that title effective the 31 day of August, 2009.

NOW, THEREFORE, BE IT RESOLVED FUTHER RESOLVED by the Board of Health of the Township of Bloomfield, that this Part-Time salary may not exceed the approved budgeted amount of \$9,100.00 for the calendar year 2009. Any subsequent increases shall remain consistent with the Board of Health salary ordinance for this title and shall be automatically applied.

The following resolution to move to Closed Session at 7:09 p.m. was passed on a motion by James McLaughlin and seconded by J. Ponticello. All present voted in the affirmative.

CLOSED SESSION RESOLUTION

WHEREAS, N.J.S.A. 10:4-12 allows for a public body to go into closed session during a public meeting; and

WHEREAS, the Board of Health of the Township of Bloomfield has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, this meeting of the Board of Health will reconvene immediately following the closed session,

NOW, THEREFORE BE IT RESOLVED, that the Board of Health of the Township of Bloomfield will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

	(1) Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.
	(2) Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
	(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
	(4) Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
	(5) Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
	(6) Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.
X	(7) Any pending or anticipated litigation or contract negotiation other than in subsection b. (4) herein in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
X	(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
	(9) Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility.

The public portion of the meeting reconvened at 8:48 p.m.

The Closed Session minutes of the June 18, 2009 meeting were passed on a motion by James McLaughlin and seconded by J. Ponticello. All present voted in the affirmative.

The August 20, 2009 Regular Meeting of the Board of Health of the Township of Bloomfield was adjourned at 8:49 p.m. on a motion by J. McLaughlin and seconded by S. Smith. All present voted in the affirmative.

Respectfully submitted,

Karen Lore, Acting Director of health and Human Services
Secretary to the Board