

REGULAR MEETING OF THE BLOOMFIELD BOARD OF HEALTH June 18, 2009

A Regular Meeting of the Bloomfield Board of Health, as established by public record in *The Bloomfield Life* and posted on the Public Bulletin Board in the Municipal Building, was called to order on June 18, 2009 at 6:36 p.m. in the Mayor's Conference Room in the Law Enforcement Building.

Roll Call – President, Joel Elkins showed the following members to be present:

Joel Elkins, President
James McLaughlin, Vice President
Jo Ponticello, Member

William Padilla, Member –Absent
Patricia Barker, Council Liaison - Absent
Stephanie Smith, Member– Present at 6:42 pm

Also present: Karen Lore, Acting Director of Health & Human Services

Approval of Minutes

The May 21, 2009 (Regular Meeting) minutes were approved on a motion by J. McLaughlin and seconded by J. Ponticello. None were opposed.

Public Comment

No public comments.

Licenses Pending Approval

The May licenses were approved on a motion by James McLaughlin and seconded by J. Ponticello. None were opposed.

May Communications

The Director reviewed the May communications.

Director of Health and Human Services May Report

The Director provided the Board with an update on H1N1. She reported that the focus was now on clusters vs. individual cases and the Health Division staff was actively involved in monitoring the situation. The Health Officer was working with school officials as necessary to provide information. S. Smith inquired on what efforts were being made to inform parents of any existing clusters in schools. The Director informed the Board that the School Superintendent disseminates information to students and parents. The Health Department will continue with its education campaign on ways for the public to reduce the spread of influenza and H1N1.

The Director informed the Board that the shelter evaluation by the Humane Society was scheduled to take place the week of July 20, 2009. The Health Department was in the process of gathering documents necessary for the evaluation. The Director also informed the Board that a behaviorist was contacted to do an independent assessment of the dogs that have been at the shelter for an extended period of time to determine adoptability. Once credentials are reviewed the evaluation of the dogs could begin.

The Director reported that the Essex County welfare van was scheduled to be in Bloomfield once per month. Welfare applications can be taken on site by appointment. The van is limited to 15 appointments per visit. All appointments are scheduled by the Human Services Division. She also informed the Board of a student intern school project focusing on the issue of "food insecurity." In collaboration with the Olive Garden the student will be providing low income families and individuals with a home delivered meal. Her project is called "Bringing the Restaurant to You" and will run throughout the summer.

The Director commended the Health Officer on his swift action in dealing with a major water line break in the basement of the Municipal building preventing extensive damage to the Nursing Division.

The Director also commended the Nursing Staff on their handling of a Hepatitis A case where 25 contacts were identified and treated based on CDC protocol.

The Director's Report was approved on a motion by James McLaughlin and seconded by J. Ponticello. None were opposed.

Council Liaison's Report – No report

Board President's Report – No report

Unfinished Business

The following resolution was passed on a motion by James McLaughlin and seconded by J. Ponticello. All present voted in the affirmative.

R E S O L U T I O N – S T E P I N C R E A S E H E A L T H O F F I C E R

WHEREAS, the Board of Health of The Township of Bloomfield has determined that it is currently in the best interest of the Board and the Township of Bloomfield to review the salary and benefits of the Health Officer; and

WHEREAS, the Board of Health, by New Jersey State Statute, N.J.S.A. 26:3-19 may employ such personnel as it may deem necessary and fix the duties and compensation of its appointees; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Health of the Township of Bloomfield, that F. Michael Fitzpatrick who is serving in the *Provisional Appointment, Pending An Open Competitive Exam* in the title of Health Officer in accordance with New Jersey Department of Personnel procedures is to be placed at Step 2 of the Board's salary range for that title effective the 11 day of May 2009.

New Business

The following resolution was passed on a motion by James McLaughlin and seconded by S. Smith. All present voted in the affirmative.

R E S O L U T I O N – EMPLOYEE RESIGNATION

WHEREAS, Janet Ortiz is presently an employee of the Board of Health of the Township of Bloomfield serving in the capacity of Registered Environmental Health Specialist.

WHEREAS, Janet Ortiz has notified the Acting Director of Health & Human Services that it is her desire to resign from her position as a Registered Environmental Health Specialist for the Board of Health of the Township of Bloomfield.

NOW THEREFORE BE IT RESOLVED by the Board of Health of the Township of Bloomfield that the Board hereby accepts the resignation of Janet Ortiz, effective Monday, June 23, 2009.

BE IT FURTHER RESOLVED that the Board hereby instructs the Acting Director of Health & Human Services to complete all necessary paperwork and take other actions as necessary to properly effectuate said resignation.

The following resolution was passed on a motion by James McLaughlin and seconded by J. Ponticello. All present voted in the affirmative.

R E S O L U T I O N – APPOINTMENT OF TEMPORARY, PART/TIME EMERGENCY HIRE, ANIMAL ATTENDANT

WHEREAS, the Board of Health of The Township of Bloomfield has determined that it is currently in the best interest of the Board and the Township of Bloomfield to hire a temporary part-time,

emergency hire of an animal attendant in order to provide the required care of the animals located at the John A. Bukowski, Jr. Shelter for Animals; and

WHEREAS, the Board of Health, by New Jersey State Statute, N.J.S.A. 26:3-19 may employ such personnel as it may deem necessary and fix the duties and compensation of its appointees; and

WHEREAS, the Director of Health & Human Services has determined that Jerry Blasi 270 Belleville Avenue, Bloomfield, New Jersey 07039 meets the criteria for animal attendant.

NOW, THEREFORE, BE IT RESOLVED by the Board of Health of the Township of Bloomfield, that Jerry Blasi be appointed P/T Animal Attendant in accordance with New Jersey Department of Personnel. This emergency appointment is not to exceed a one year period and hire shall be at Step 1 of the Board’s salary range for that title effective the 22 day of June , 2009.

The following resolution to move to Closed Session at 7:15 p.m. was passed on a motion by James McLaughlin and seconded by J. Ponticello. All present voted in the affirmative.

CLOSED SESSION RESOLUTION

WHEREAS, N.J.S.A. 10:4-12 allows for a public body to go into closed session during a public meeting; and

WHEREAS, the Board of Health of the Township of Bloomfield has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, this meeting of the Board of Health will reconvene immediately following the closed session,

NOW, THEREFORE BE IT RESOLVED, that the Board of Health of the Township of Bloomfield will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

	(1) Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.
	(2) Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
	(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
	(4) Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
	(5) Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were

	disclosed.
	(6) Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.
X	(7) Any pending or anticipated litigation or contract negotiation other than in subsection b. (4) herein in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
X	(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
	(9) Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility.

The public portion of the meeting reconvened at 7:34 p.m.

The Closed Session minutes of the May 21, 2009 meeting were passed on a motion by J. Ponticello and seconded by S. Smith. All present voted in the affirmative.

The June 18, 2009 Regular Meeting of the Board of Health of the Township of Bloomfield was adjourned at 7:35 p.m. on a motion by J. McLaughlin and seconded by S. Smith. All present voted in the affirmative.

Respectfully submitted,

Karen Lore, Acting Director of health and Human Services
Secretary to the Board