

# **REGULAR MEETING OF THE BLOOMFIELD BOARD OF HEALTH**

## **April 16, 2009**

A Regular Meeting of the Bloomfield Board of Health, as established by public record in *The Bloomfield Life* and posted on the Public Bulletin Board in the Municipal Building, was called to order on April 16, 2009 at 6:37 p.m. in the Mayor's Conference Room in the Law Enforcement Building.

**Roll Call** – President, Joel Elkins showed the following members to be present:

Joel Elkins- President  
James McLaughlin, Vice President  
William Padilla, Member  
Stephanie Smith, Member  
Patricia Barker, Council Liaison

Jo Ponticello, Member-Absent

Also present: Karen Lore, Acting Director of Health & Human Services

### **Approval of Minutes**

The March 19, 2009 (Regular Meeting) minutes were approved on a motion by J. McLaughlin and seconded by W. Padilla. None were opposed.

### **Public Comment**

No questions or comments

### **Licenses Pending Approval**

The March licenses were approved on a motion by James McLaughlin and seconded by W. Padilla. None were opposed.

### **March Communications**

The Director reviewed the March communications.

### **Director of Health and Human Services March Report**

The Director presented the statistical and narrative reports on the different service areas.

The Director reported that the dog/cat license renewals were mailed. Volunteers at Job Haines assisted in the mailing preparation of several thousand licenses.

The Director reported that the 2008 Annual Report is complete and at the printer. The report will be distributed to the Board at the next meeting.

The Director reported that the child care audits were being conducted by the Nursing staff as required and that the flu vaccine order was placed. In addition, a communicable disease

investigation was being conducted. The covering Health Officer was notified about the situation and will continue to be updated as needed.

The Director's Report was approved on a motion by J. McLaughlin and seconded by S. Smith. None were opposed.

### **January and February Financial Report**

The Financial Reports were approved on a motion by J. McLaughlin and seconded by S. Smith. None were opposed.

### **Council Liaison's Report**

Councilwoman Barker reported that the Budget was scheduled to be introduced with 3.4% increase. A brief report followed on the budget process. She clarified that this was an introduction only. Further cuts may be considered before a final budget is passed.

### **Unfinished Business**

**Humane Society Shelter Evaluation Contract-** The Director presented the contract for signature and reported that she spoke with the CFO Robert Renna who advised that the Capital funds were still available to conduct the evaluation.

**UMDNJ Tuberculosis Contract-** The Director presented the contract for signature.

### **New Business**

Resolution / Health Officer – deferred until after Closed Session discussion.

Resolution/Part Time Temporary Hire(Shelter)- deferred until after Closed Session discussion.

The following resolution to move to Closed Session at 7:02 p.m. was passed on a motion by J. McLaughlin and seconded by W. Padilla. All present voted in the affirmative.

#### **CLOSED SESSION RESOLUTION**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a public body to go into closed session during a public meeting; and

**WHEREAS**, the Board of Health of the Township of Bloomfield has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

**WHEREAS**, this meeting of the Board of Health will reconvene immediately following the closed session,

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Health of the Township of Bloomfield will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

	(1) Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.
	(2) Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
	(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
	(4) Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
	(5) Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
	(6) Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.
X	(7) Any pending or anticipated litigation or contract negotiation other than in subsection b. (4) herein in which the public body is, or may become a party.  Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
X	(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
	(9) Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility.

The public portion of the meeting reconvened at 8:34 p.m. J. McLaughlin was not present following the Closed Session.

The Closed Session minutes of the March 19, 2009 meeting were passed on a motion by S. Smith and seconded by W. Padilla. All present voted in the affirmative.

### **Resolution- Health Officer**

The following Resolution *PROVISIONAL APPOINTMENT OF FULL-TIME HEALTH OFFICER* was passed on a motion by S. Smith and seconded by W. Padilla. All voted in the affirmative.

#### **R E S O L U T I O N – P R O V I S I O N A L A P P O I N T M E N T O F F U L L - T I M E H E A L T H O F F I C E R**

**WHEREAS**, the Board of Health of The Township of Bloomfield has determined that it is currently in the best interest of the Board and the Township of Bloomfield to hire a full-time Health Officer; and

**WHEREAS**, the Board of Health, by New Jersey State Statute, N.J.S.A. 26:3-19 may employ such personnel as it may deem necessary and fix the duties and compensation of its appointees; and

**WHEREAS**, the Director of Health & Human Services has determined that F. Michael Fitzpatrick of 174 Mountain Lakes, New Jersey 07046, qualifies as a Health Officer.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Health of the Township of Bloomfield, that F. Michael Fitzpatrick be provisionally appointed, pending an open competitive exam in the title of Health Officer in accordance with New Jersey Department of Personnel procedures at Step 1 of the Board's salary range for that title effective the 4 day of May, 2009.

**Resolution- Animal Attendant**

The following Resolution *APPOINTMENT OF TEMPORARY, PART/TIME EMERGENCY HIRE, ANIMAL ATTENDANT* was passed on a motion by S. Smith and seconded by W. Padilla. All voted in the affirmative.

**R E S O L U T I O N – APPOINTMENT OF TEMPORARY, PART/TIME EMERGENCY HIRE, ANIMAL ATTENDANT**

**WHEREAS**, the Board of Health of The Township of Bloomfield has determined that it is currently in the best interest of the Department of Health & Human Services and the Township of Bloomfield to hire a Part-time Animal Attendant in order to maintain efficiency and productivity in the John A. Bukowski, Jr. Shelter for Animals; and

**WHEREAS**, the Board of Health, by New Jersey State Statute, N.J.S.A. 26:3-19 may employ such personnel as it may deem necessary and fix the duties and compensation of its appointees; and

**WHEREAS**, the Director of Health & Human Services has properly followed New Jersey Department of Personnel procedures to hire such personnel and has determined that Carly Barber, qualifies as a Part-time Animal Attendant.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Health of the Township of Bloomfield, that Carly Barber be appointed to the title Part-time Animal Attendant on a temporary basis from May 2009 through August 2009 in accordance with New Jersey Department of Personnel procedures at Step 1 of the salary range for that title effective May18, 2009.

The April 16, 2009 Regular Meeting of the Board of Health of the Township of Bloomfield was adjourned at 8:42 p.m. on a motion by S. Smith and seconded by W. Padilla. All present voted in the affirmative.

Respectfully Submitted,

Karen Lore, Acting Director  
Secretary to the Board