

BLOOMFIELD, NJ

JUNE 19, 2008

A regular meeting of the Bloomfield Board of Health, as established by public record in the *Independent Press* and posted on the public bulletin board in the Municipal Building, was called to order on June 19, 2008 at 6:42 p.m. in the Mayor's Conference Room in the Law Enforcement Building.

Roll call by President Joel Elkins showed the following members to be present:

Joel Elkins, President
James McLaughlin, Vice President
William Padilla, Member
Jo Ponticello, Member
Stephanie Smith, Member

Absent: Council Liaison, Patricia Barker

Also present: Karen Lore, Director of Health & Human Services.

The April 17, 2008 minutes were approved on a motion by J. McLaughlin and second by W. Padilla.

The May 15, 2008 minutes were approved on a motion by J. Ponticello and second by J. McLaughlin.

President Joel Elkins asked if any member of the public wished to be heard on a matter of public health. No one from the public came forward.

The May licenses were accepted on a motion by J. McLaughlin and second by W. Padilla.

The May communications were reviewed and discussed by the Board. The Board inquired about the quarterly car hire given to Health Department employees. The Director explained to the Board that the quarterly car hire is for employees who use their personal vehicles and who are not provided with a Township vehicle for work related activities.

The Director's June Report was presented:

- An inquiry was made regarding the Domestic Violence Response Team (D.V.R.T.) The Director informed the Board that the Human Services Division aids in coordinating the Domestic Violence Response Team (D.V.R.T.) with the Police Department and reviewed the program.
- An inquiry was made regarding services provided by the Human Services Division. The Director explained to the Board that the Human Services Division offers an outpatient mental health clinic that provides psychiatric services including medication evaluations

by a psychiatrist and outpatient counseling by Licensed Clinical Social Workers. It was requested that monthly reports include follow up information.

- The Director explained to the Board that the Nursing Division offers medical services, which include child immunizations, blood pressure clinics, PSA screenings, etc.
- An inquiry was made regarding inpatient psychiatric care for the uninsured. The Director explained to the Board that a client in need of psychiatric services with medical insurance (Medicare and Medicaid) would be referred to an appropriate facility and an uninsured client would be referred under Charity Care to a participating hospital such as Clara Maass Hospital, East Orange General or Mountainside Hospital.
- An inquiry was made regarding the collection of water samples. The Director reported that the Environmental Division does collect water samples throughout the town. The Director reported that the environmental inspectors collect fifty (50) random water samples per month as required by state law.
- The Board reviewed and discussed the environmental time analysis report. The Director informed the Board that the Chief Sanitary Inspector would be attending the next meeting to answer questions. The Director informed the Board that the Health Officer, who compiled the data given to him from the Chief Sanitary Inspector, prepared the time analysis report. The Director explained that the State formula was used in order to calculate time. The Board expressed their concerns regarding the travel time and office work time. The Board President requested that the Chief Sanitary Inspector supply information with the amount of time an inspector needs to conduct a general inspection. The Board requested to accompany an inspector on an inspection. The Director will inquire to see if there is any reason or regulation that would prohibit the Board and will make the necessary arrangements. The Director will also be accompanying the inspectors on inspections.
- The Director reported to the Board that on the evening of Tuesday, June 17, 2008 there was a power outage in the town. The Township and OEM declared a state of emergency. The Director informed the Board that a debriefing meeting was held to discuss and address all the successes and failures. The Director addressed the issue of the Health Department not being notified until Wednesday morning. The nursing staff assisted at Felicity Towers by assessing the situation and being responsive to the needs of the residents. The social work staff has a procedure in place to go and check on residents who are oxygen dependent or on any other type of equipment needing power. The inspectors visited food establishments to direct businesses to open or have food discarded. The Director informed the Board that another responsibility of the OEM is shelter management and operations. The Health Department will be offering shelter training to different facilities and look into requiring it for some senior facilities.
- The Director informed the Board that the Animal Shelter air conditioning unit did breakdown but has since been repaired. The Director informed the Board that the air conditioning unit would need to be replaced. The Director has received one estimate of

\$9,000 to replace and install one unit. The Director reported that additional estimates would be presented at the next meeting. The Director will use budgeted capital money that was allocated for repairs.

- The Director reported to the Board that a shared services meeting was held on June 10, 2008 with ten (10) towns being represented. The Director stated Ken DeRoberts would conduct a feasibility study for shared services. The Director explained to the Board that there is no obligation or commitment to any town for the feasibility study.
- The Director reported to the Board that the request made from the 4H Club to amend our ordinance to allow two (2) Jacob sheep was not recommended by the Health Officer. Odor, noise and run-off pollution were of concern.
- The Director explained to the Board that the Township does not have a feral cat ordinance prohibiting the feeding of feral cats. The Public Health Nuisance Code permits an inspector to issue a summons when the feeding of feral cats creates a public health nuisance.
- The Director informed the Board that the TNR program addresses the over population of feral cats in the town. There was a discussion regarding TNR caregiver requirements. The Director reviewed the requirements to be a participating caregiver in the program and explained that other town's ordinances do not require caregivers to have insurance or a sponsor. Additional changes to the ordinance will be presented for further discussion.
- The Board inquired about the two (2) salmonella cases reported in the monthly nursing report. The Director will provide the Board with more detailed information at the next meeting.

The Director's Human Services and Health Division reports for June were accepted on a motion by J. McLaughlin and second by J. Ponticello

The May financial report was approved on a motion by J. McLaughlin and second by J. Ponticello.

The Council Liaison was absent.

The Board President had no report.

The Board discussed the option of raising the environmental licensing fees. The Director will inquire with surrounding Townships for their environmental licensing fees in order to compare fees. The Board President suggested raising licensing fees yearly to keep up to date with the incremental increases. The Director informed the Board that pet licensing fees could be increased to \$22.20 for spayed/neutered and \$25.20 for a non-spayed/non-neutered. The Board suggested only increasing the fee for non-spayed/non-neutered to \$25 for the June 2009 licensing period.

The following Resolution to move to closed session at 8:14 p.m. was passed on a motion by J. McLaughlin and seconded by S. Smith. All present voted in the affirmative.

CLOSED SESSION RESOLUTION

WHEREAS, N.J.S.A. 10:4-12 allows for a public body to go into closed session during a public meeting; and

WHEREAS, the Board of Health of the Township of Bloomfield has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, this meeting of the Board of Health will reconvene immediately following the closed session,

NOW, THEREFORE BE IT RESOLVED, that the Board of Health of the Township of Bloomfield will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

	(1) Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.
	(2) Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
X	(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
	(4) Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
	(5) Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
	(6) Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.
X	(7) Any pending or anticipated litigation or contract negotiation other than in subsection b. (4) herein in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
	(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
	(9) Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility.

The public portion of the meeting reconvened at 8:30 p.m.

The closed session minutes of the February 21, 2008 meeting were passed on a motion by J. McLaughlin and seconded by J. Ponticello. All present voted in the affirmative.

The closed session minutes of the March 15, 2008 regular meeting were passed on a motion by J. McLaughlin and seconded by W. Padilla. All present voted in the affirmative.

The June 19, 2008 regular meeting of the Board of Health of the Township of Bloomfield was adjourned at 8:31 p.m. on a motion by J. McLaughlin and seconded by W. Padilla. All present voted in the affirmative.

Respectfully Submitted,

Karen Lore, Director
Secretary to the Board