



TOWNSHIP OF BLOOMFIELD

New Jersey

1 Municipal Plaza • Bloomfield, New Jersey 07003

www.bloomfieldtwpnj.com

Health Officer – Full Time

Department: Health – Human Services

Description:

Description of duties include:

- Works in conjunction with Director of Health & Welfare and the Health Officer in recommending local health policies and programs.
- Oversees and coordinates CHA and CHIP with Department Supervisors to assure Public Health Programs are fully implemented.
- Participate in re-accreditation activities and responsibilities.
- Plans and directs the measures required to control and prevent communicable diseases in cooperation with Nursing Supervisor.
- In cooperation with Chief Inspection, directs and coordinates the inspection, investigation, legal and other measures required by local and state health laws.
- Plans and reviews ordinances required to abate nuisances which may affect health and sanitation conditions within the communities served.
- Ensures that an adequate program of child health services is provided.
- Provide oversight in regards to communicable diseases and actions required to protect the public.
- Provide oversight and guidance for investigations of contacts and contagious diseases.
- Oversight of issuance of licenses and permits pertaining to timely reporting of financial receipts and guidance for overview of staff to assure efficient processing of said licenses and permits.
- Oversight of ordinances, rules, regulations, and statutes pertaining to quality public health practice and execution of these responsibilities thereof.
- Prepares correspondence and reports.
- Supervises the establishment and maintenance of records and files.
- Shall have the ability to learn and utilize various types of electronic and/or manual recording and information systems used by the agency, office, or related units
- Oversight and manage professional and administrative staff to allow each community served within the interlocal service agreements
- Fulfill obligations and responsibilities of NJSA 26 and 24 to properly discharge duties required by these statutes.

Qualifications:

License: Possession of a valid Health Officer License issued by the New Jersey Department of Health and Senior Services.

How to Apply: Send cover letter detailing experience and qualifications to:

Email: Health@bloomfieldtwpnj.com

Or Mail to: Bloomfield Twp. Department of Health and Human Services
1 Municipal Plaza Room 111
Bloomfield Twp. NJ 07003

Alternatively, you may wish to respond to Karen Lore, Director of Health & Welfare either by e-mail kllore@bloomfieldtwpnj.com or telephone at (973) 680-4017.

Closing Date: Open